

# MINUTES

## Paraprofessional Licensing Implementation Committee

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<b>Meeting Date:</b>	January 10, 2022
<b>Location:</b>	Zoom Call
<b>Chair:</b>	Sr. Judge Kirsten Thompson
<b>Vice Chair:</b>	Sr. Judge Dan Harris
<b>Committee Attendance:</b>	Sue Gerhardt, Linda Odermott, Jon Dennis, Brian Cox, Robin Wright, Christine Costantino, Katherine Denning, Joan Marie Michelsen, Walter Fonseca, Ryan Jennings, Jason Specht, Jered Brown, Megan Livermore, Leni Tupper, Crystal Sullivan, Michael Ritchey, Glen Miller, Lori McCauley
<b>Advisory Group:</b>	
<b>Guest:</b>	Mark Turner
<b>Staff present:</b>	Helen Hirschbiel, Susan Grabe, Matt Shields, Kellie Baumann

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### INFORMATION ITEMS

#### Introduction and Welcome

- Judge Thompson welcomed everyone to the meeting.
- Mark Tuner was attending his first meeting with the Committee. He gave a brief introduction and overview of his background. He has been tasked with drafting the RPC and Rules of Procedure and any other rules that we decide we may need to amend in the future to reflect Paraprofessionals.

#### Media Outreach

- Judge Thompson gave a brief overview of the various media outreach that members of the Committee have been participating in and reminded members that if they are asked to be interviewed or see anything about our program in the news to please let the Committee know.

#### Review Report to Board of Governors and Report to Supreme Court

- The Committee reviewed the Committee Report and discussed additional edits for the revised version.
  - The Committee decided to uniformly use the phrase “Licensed Paralegal” rather than “Paraprofessional” to avoid confusion.
  - The Committee discussed the recommendation regarding a tiered approach to licensure and if a licensed “Document Preparer” should be included. The Committee decided to not to include a licensed Document Preparer in the recommendation at this stage (2 Committee members voted to include the licensed Document Preparer). The Committee discussed adding a footnote to the revised report regarding the alternative view.
  - Additional Committee feedback on the report should be sent in by January 24th

### **3. Issues to Address**

- Megan Livermore discussed the various issues raised by the PLF regarding covering Licensed Paralegals for malpractice insurance.
- Mark Turner discussed the Draft RPs and RPCs that he has written up to include Licensed Paralegals. Mark will continue to work with Linda Odermott, Robin Wright, Sue Gerhardt, Matt Shields (OSB) and Susan Grabe (OSB) to develop the draft rules.
- The Committee discussed performance measures to determine how to measure success of the program once it is implemented. Helen discussed the outreach that we have done with Lara Media to get feedback from the public regarding our recommendations and program.

### **Approval of Past Minutes**

- 12/20 Meeting Notes approved.

### **Future Meetings**

- January 31, 2022 – 12:00pm – 2:00pm – No longer a full Committee meeting. Instead will be used for the Subgroup to work with Mark Tuner on rule drafting
- February 7, 2022 – 12:00pm – 2:00pm – Full Implementation Committee meeting