

MINUTES

Paraprofessional Licensing Implementation Committee

Meeting Date:	October 11, 2021
Location:	Zoom Call
Chair:	Sr. Judge Kirsten Thompson
Vice Chair:	Sr. Judge Dan Harris
Committee Attendance:	Sue Gerhardt, Linda Odermott, Brian Cox, Robin Wright, Maxine Tuan, David Hayes
Advisory Group:	Katherine Denning, Danny Lang, Joan Marie Michelsen, Ryan Jennings, Megan Livermore, Aubrey Baldwin, Crystal Sullivan, Michael Ritchey, Holly Nelson, Glen Miller
Staff present:	Helen Hirschbiel, Susan Grabe, Matt Shields, Kellie Baumann

ACTION ITEMS

9/13 Meeting Notes approved.

INFORMATION ITEMS

Introduction and Welcome

- New advisory members Holly Nelson and Glen Miller introduced themselves to the group and provided a brief background.

General Discussion

- The Committee reviewed and discussed the feedback letter that was received from the Oregon Trial Lawyers Association.
 - Danny Lang wanted the Committee to know that he was not aware of these concerns and was not reached out to by OTLA before this letter was sent.
- The Committee reviewed and discussed the updates to the one pager for the public document.
- The Committee discussed malpractice insurance for paraprofessionals and reaching out to other states to see if they have statistics that they can share regarding paraprofessional insurance coverage.
- The Committee discussed the proposed survey to send to interested parties from Portland Community College (students and alumni) to solicit their feedback on the work that the Committee is doing.

Breakout Sessions

- The Committee broke out into workgroup breakout sessions.

Workgroup Updates

- Outreach Workgroup:
 - Judge Harris gave an overview of the main areas of focus for the Outreach Workgroup. These include reaching out to:
 - The Family Law Section - our updated one pager for the public document will be included on the Family Law Section's agenda for discussion at their upcoming meeting on Friday.
 - Oregon Judicial Conference - Judge Harris will be distributing the one pager to all participants of the Oregon Judicial Conference.
 - Judges - Judge Harris will be reaching out directly to the judges of the seven largest jurisdictions and their facilitators to send them the one pager and solicit their feedback.
 - SFLAC - Judge Harris would also like to reach out to SFLAC.
 - Community Colleges - The Workgroup would like to finalize and send out the survey to community colleges. The Workgroup also discussed tailoring the survey to paralegals in the area to see how many of them would like to make the transition to being independent.
- Regulatory Workgroup:
 - Robin Wright gave an overview of the main areas of focus for the Regulatory Workgroup. These include:
 - How our recommendations can help traditionally underserved communities obtain access to these services and help facilitate members from historically underserved communities becoming licensed paraprofessionals.
 - Insurance coverage for paraprofessionals.
 - Scope of LP practice directly in court and in depositions and its impact on family and landlord-tenant cases.
 - Robin reminded the Committee that there will be a joint breakout session with the Admissions and Regulation Workgroups on 25th.
- Admissions:
 - Linda Odermott gave an overview of the main areas of focus for the Admissions Workgroup. These include:
 - The Community College survey,
 - October 18th – the Workgroup will be meeting with the community colleges to discuss their rough drafts on what the Committee should include in our recommendations for education requirements.
 - October 25th - The joint meeting with Admissions and Regulation Workgroups will focus on the education requirements and framework. Current programs would have to change or would have to create a new program.

Next Steps

- The Committee reviewed and briefly discussed the updated Committee Work Plan and Timeline document.

Future Meetings and Tentative Agenda

- November 8, 2021– 12:00pm – 2:00pm – Full Implementation Committee Meeting

