

# MINUTES

## Paraprofessional Licensing Implementation Committee

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**Meeting Date:** February 8, 2021  
**Location:** Zoom Call  
**Chair:** Sr. Judge Kirsten Thompson  
**Vice Chair:** Sr. Judge Dan Harris  
**Committee Attendance:** Sue Gerhardt, Linda Odermott, Brian Cox, Eddie Sherman  
**Advisory Group:** Katherine Denning, Kendra Matthews, Nik Chourey, Danny Lang, Terry Wright, David Friedman, Joan Marie Michaelson, Walter Fonseca, Ryan Jennings, Jason Specht, Jered Brown, Madeleine Campbell, Aubrey Baldwin, Crystal Sullivan, Dr. Johnny Lake  
**Staff present:** Helen Hirschbiel, Susan Grabe, Kellie Baumann

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### ACTION ITEMS

<b>Meeting notes for 1/25 approved</b>
<b>Breakout Room Meeting Notes from Admissions &amp; Education Workgroup for 1/25 approved</b>
<b>Breakout Room Meeting Notes from Regulation Workgroup for 1/25 approved.</b>

### INFORMATION ITEMS

<b>New Advisory Member Introduction</b> – David Friedman introduced himself to the committee as the representative from Willamette University School of Law.
<b>Workgroup breakout sessions</b> <ul style="list-style-type: none"><li>● The Workgroup on Admission &amp; Education and the Regulation Workgroup met in Breakout Rooms to discuss their respective work plans.</li></ul>
<b>Workgroup Breakout Room Discussion:</b> <ul style="list-style-type: none"><li>● The two workgroups briefly discussed what the group discussed in their breakout sessions.</li><li>● Regulation Workgroup - Sue Gerhardt provided an update on the Regulation Workgroup breakout discussion as follows:<ul style="list-style-type: none"><li>○ The Regulation Workgroup reviewed the Uniform Trial Court Rules and the Oregon Rules of Civil Procedure to determine each one that referenced attorneys as to whether it should be revised to include a reference to licensed paraprofessionals.</li></ul></li></ul>

- Katherine Denning walked the Regulation Workgroup through the Rules of Professional Conduct to determine which ones should be revised to include reference to licensed paraprofessionals.
- The Regulation Workgroup also came up with action items for the full committee to discuss.
- Admissions & Education Workgroup
  - Linda Odermott explained that the Admissions Workgroup spent the breakout session wordsmithing their draft #3.
  - Specifically, the Workgroup noted that addressing access and how we open up to waive the education component needs to be flushed out some more.

**Resources:**

- Judge Thompson reminded Committee and advisory members that the website exists and directed everyone to that website where workgroup and committee documents are hosted.
- Judge Thompson directed staff to explore whether there is a way to make the website more accessible and easier find on the main Bar website.

**Future meetings:**

- February 15<sup>th</sup> will be a 2 hour Admissions Workgroup Breakout Session meeting.
- February 22<sup>nd</sup> will be a 2 hour full committee meeting.
- March 8<sup>th</sup> will be a 2 hour full committee meeting.
- March 22<sup>nd</sup> will be a 2 hour full committee meeting.
- April 5<sup>th</sup> will be a 2 hour full committee meeting.
- April 19<sup>th</sup> will be a 2 hour full committee meeting.

**Next steps:**

- The next meeting for the full committee is scheduled for February 22<sup>nd</sup> and will be for the full committee to work in Workgroups.
- The February 15<sup>th</sup> meeting is for the Admissions & Education Workgroup to have a breakout session.