

MINUTES

Paraprofessional Licensing Implementation Committee

Meeting Date:	November 23, 2020
Location:	Zoom Call
Chair:	Sr. Judge Kirsten Thompson
Vice Chair:	Sr. Judge Dan Harris
Committee Attendance:	Sue Gerhardt, Linda Odermott, Brian Cox, Robin Wright, Aurora Levinson, Ralph Gzik, Eddie Sherman
Advisory Group:	Katherine Denning, Kendra Matthews, Nik Chourey, Danny Lang, Terry Wright, Joan Marie Michelsen, Grant Stockton, Ryan Jennings, Susan Harris, Jered Brown, Nena Cook, Crystal Sullivan
Staff present:	Helen Hirschbiel, Susan Grabe, Kellie Baumann

ACTION ITEMS

Meeting notes for 11/9 meetings approved with small change.

- List member attendance by committee/group.

INFORMATION ITEMS

Introductions:

- New group members introduced themselves and provided information about their backgrounds and interest in the topic.

Advisory Committee Name Change:

- Helen updated the committee regarding the name change for the Advisory Committee members to Advisory members. The Board of Governor's Policy & Governance Committee discussed the issue and voted on the name change at its November 20th meeting.

Workgroup Meetings:

- The three workgroups of the committee (the Entry Workgroup on Admission & Education, the Regulation Workgroup, and the Stakeholder Workgroup) met in Breakout Rooms to discuss their respective work plans.

Workgroup Update:

- Each workgroup gave an update to the full committee after their discussions in the breakout rooms.

- Entry Workgroup on Admission & Education
 - Linda Odermott gave an update on the Entry Workgroup on Admission & Education.
 - Linda gave an overview of the group's Workplan in Microsoft Teams.
 - The next step (Phase 1) is to draft a proposed framework for admissions and regulatory license requirements. This will require working with the other workgroups. Tentative Deadline: November 23, 2020
 - Phase 2: draft of detailed guidelines for education. Tentative deadline: February 2021
 - Phase 3: seek input from other stakeholders. Tentative Timeline: March - May, 2021
 - Phase 4: review and revision of draft to a second version. Tentative Deadline: June, 2021
 - Phase 5: seek input from other stakeholders. Tentative Timeline: July - August, 2021
 - Phase 6: final draft report and recommendations to the implementation committee. Tentative Deadline: September, 2021
 - Phase 7: submit the report and recommendations to the Oregon Supreme Court. Deadline: October, 2021
- Regulation Workgroup
 - Robin Wright gave an update on the Regulation Workgroup and their plans between now and the January meeting.
 - The workgroup's framework included:
 - Applicable regulatory recommendations from the Futures Task Force Report,
 - Additional provisions to add to FTFR,
 - Rules/regulations to review
 - First draft of initial recommendations
- Stakeholder Workgroup
 - Eddie Sherman updated the committee on the Stakeholder Workgroup.
 - At the top of the workgroup's list is to draft a plan that will correspond with the other workgroup plans.
 - The workgroup has identified two stakeholder groups: those impacted by the work of this committee, and those that the workgroup would like to make sure is engaged on a regular basis (like circuit judges, presiding judges, local bar associations, practicing lawyers, and legislative folks)

Future meetings:

- December 14th will be a one hour full committee meeting.
- January 11th will be a 2 hour workgroup meeting.
- January 25th will be a 2 hour workgroup meeting

- February 8th for a full committee meeting.

11/9 Meeting Notes.

- Linda Odermott suggested updating the attendance portion of the minutes to designate which committee/group those in attendance are a part of.
- Minutes will be updated for approval at the next committee meeting.

Next steps:

Next meeting is scheduled for 12/14 at 12:00 pm via Zoom.